



Q1 Employee Re-Engagement Checklist

Employee engagement is a priority for many HR teams and a meaningful commitment to getting it right for your people.

Use this checklist to sense-check whether your engagement approach supports both your organisational goals and employee experience.

**Use this checklist as a quick sense-check at the start of Q1.
You should be able to tick most of these without hesitation.**

Access & clarity

- ☐ Employees have one clear place to access benefits, support and engagement information
- ☐ Non-essential or overlapping engagement messages have been reduced

Relevance & action

- ☐ Engagement activity reflects current employee pressures and priorities
- ☐ Actions are clear, practical and easy to complete

Manager support & measurement

- ☐ Managers have simple prompts to support and reinforce engagement
- ☐ Engagement is tracked through usage and behaviour, not surveys alone
- ☐ There is a clear point to review what is working, what is not and what needs adjusting

Hapi supports organisations by simplifying access to benefits and engagement, helping HR teams understand what employees actually engage with.

A short conversation can help sense-check your approach if you are reviewing engagement and benefits access.